

Dual Credit Checklist / NCHS & SWTJC

Please read & follow these instructions.

- ✚ Be prepared to be responsible for your own assignments, classwork, note taking, study schedule, deadlines, etc... With Distance Learning you are a college student with a **college GPA that will transfer to future colleges** you may attend. **Failures or Drops will affect your future Financial Aid & Scholarships.**
- ✚ If you do not have a **personal e-mail account**, in addition to your NCCISD account, you need to set one up in g-mail, yahoo, etc..., **know the login, know the password, & be ready to use it.**
- ✚ Sign & have a parent sign, & return to Mrs. Hunger these forms (box in library) :
 - **Contact Information Form** containing student & parents e-mail, home address, phone numbers, etc... You can turn in the forms without the SWTJC information. We can add that later when your Acceptance Letter comes in.
 - **SWTJC Dual Credit Admission Form** with line items initialed.
 - The **NCCISD Dual Credit Fee Acknowledgement Form.**
- ✚ **Apply for admission to SWTJC** online at: <https://www.goapplytexas.org/>
 - Choose "**Dual Credit**" under "**Application Type**". Do not choose "High School Graduate".
 - Please make sure to enter the correct active Major: "**Associate of Arts General Studies / AA.GENST**".
 - Make sure you enter your **correct mailing address** (PO Box or Street address when you get your mail).
 - Make sure to enter your **Social Security Number**. (Check with the office if you don't know it.)
 - Make sure you put down your **correct Graduation Date**. (example: May 2024)
 - You are applying for Semester: "**Fall 2023**".
 - Write down your **Apply Texas login, password & confirmation number** & e-mail or text them to Mrs. Hunger.
- ✚ In 1 or 2 weeks you will receive an **Official letter of Acceptance** from the Admissions Office in the mail. Let Mrs. Hunger know when you receive the letter & let her know your **SWTJC Student ID** number & **SWTJC email**. You will need your SWTJC student ID number from this acceptance letter to proceed.
- ✚ To begin Dual Credit you need to pass the **Reading/Writing (ELAR)** section of the **TSIA2** test. If you are a Junior & planning on taking a Math class your senior year, you will need to also take the **Math** section of the **TSIA2**.

- ✚ **Take the TSIA2 Pre-Assessment.** This test should take 45 minutes or so.
 - The link for ACCUPLACER Practice TSIA2 test is: <https://practice.accuplacer.org/login>
 - You will receive an email upon the completion of the Pre-Assessment. Check your email to make sure this is received. Forward this e-mail to Mrs. Hunger.

- ✚ **Register & choose a date, time, and location to take the TSIA2 test:**
 - SWTJC Testing Center webpage is: <https://www.swtjc.edu/academics/testing-center/index>.
 - You may have to check back often to find an open date & time that work for you.
 - Take the TSIA2 test at the SWTJC Testing Center in Uvalde or chose to take the test Remotely.
 - You will also choose the subjects to be tested (ELAR &/or Math).
 - You will pay \$32.00 online when registering for the TSIA2. **This is nonrefundable** so check your schedule & your family's schedule in advance.

- ✚ **Take the TSIA2 Test:**
 - **Follow all rules regarding testing.**
 - **Bring the printed TSIA2 Pre-Test email as well as a photo ID to the Testing Center or have it with you for the Remote Test.**
 - You can get a Photo ID from Mrs. Cox in the NC JH/HS Library if you need one.
 - Text a photo of your results or bring a copy of your test results to Mrs. Hunger (box in library). This will determine what classes you qualify to take.
 - If you do not pass the TSIA2 you may retest as many times as you chose.

- ✚ **Attend the Mandatory New Dual Credit Student Orientation online** at:
<https://www.swtjc.edu/future-students/online-new-student-orientation.html>.
Bring back a confirmation of attendance to Mrs. Hunger (box in library).

- ✚ **Welcome to Dual Credit & your College Career.**

- ✚ **Call or text me ANYTIME with questions.**

Tena Hunger

Call or Text: 830-279-7061 or e-Mail: thunger@nccisd.net